**Meeting Date & Time**: Thursday May 18, 2023 10:00AM – 12:00PM

**Meeting Location**: This meeting was via Microsoft Teams

**Voting Members Present**: Trevor Whipple, Karen Tronsgard-Scott, Jennifer Frank, Shawn Pratt (Karim Chapman-absent)

**Others in attendance**: Kim McManus, Christopher Brickell

**Call to Order**: 10:07 AM, Chair Whipple

**Addition / Deletions to Agenda**: Addition of case 2020V50 for review

**Meeting Minutes**: Motion made to approve the meeting minutes from 5/4/20 by Karen Tronsgard-Scott, second by Jennifer Frank. Approved by Trevor Whipple, Karen Tronsgard-Scott, Jennifer Frank.

**Executive Session**: 10:13 (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) made by Karen Tronsgard-Scott, acknowledging Jennifer Frank recusing herself from discussion of the first case review due to a potential conflict of interest, second by Shawn Pratt.

**Recusal**: Jennifer Frank - This notice is my official advisement to the PRSC board that per VT Sec. 1. 3 V.S.A. chapter 31, under the State Code of Ethics, I must recuse myself from case 2020NJO due to a conflict of interest involving the alleged offending officer.

**Executive Session**: 10:13 – 11:35

**Public Session**:

Cases reviewed

**2020NJO** – Case reviewed after finding of Category B1, additional information provided by legal counsel representing officer. After review re-affirmation of B1 violation. Motion by Trevor Whipple, second by Karen Tronsgard-Scott, all in favor (Jennifer Frank recusal)

Shawn Pratt left the meeting

**20202CR** – Case review after a finding on Category B1, additional information provided to the committee by the officer. After review of additional information, re-affirmation of B1 violation. Motion by Trevor Whipple, second by Karen Tronsgard-Scott. All in favor (Whipple, Tronsgard-Scott, Frank)

**2020CQM** – Review of case, motion by Trevor Whipple for finding of Category A violation with a Notice of Hearing to be drafted in conjunction with a stipulated agreement by counsel, second by Karen Tronsgard-Scott, all in favor. (Whipple, Tronsgard-Scott, Frank)

**20200GD** – Review of case, motion by Trevor Whipple for finding of Category A and B1 for violation of excessive use of force with a Notice of Hearing to be drafted in conjunction with a stipulated agreement by counsel, seconded by Karen Tornsgard-Scott, all in favor. (Whipple, Tronsgard-Scott, Frank)

**2020V5O** – Review of case, motion by Trevor Whipple foe finding of Category A violation with a Notice of Hearing to be drafted in conjunction with a stipulated agreement by counsel, second by Karen Tronsgard-Scott, all in favor (Whipple, Tronsgard-Scott, Frank)

**Public Comment**: No members of the public attended.

**General Discussion**: Committee wanted to recognize prior staff work on the committee by Director of Training, Lindsay Thivierge for an excellence in service award.

Committee wants to publicly warn for discussion at the next meeting the topic of Act56 changes as part of a review of current statutory language.

**Motion to Adjourn**: Motion made by Karen Tronsgard-Scott, second by Jennifer Frank, all in favor. Meeting ended at 11:45.