April 7, 2022

9:00 AM

Teams Meeting

**Members in Attendance:**

Cassandra Burdyshaw

Evan Meenan

Brian Searles

Bill Sorrell

**Members Absent:**

Sheriff Mark Anderson

**Other Attendees:**

Heather Simons – Executive Director Vermont Police Academy

Christopher Brickell – Deputy Executive Director Vermont Police Academy

Lindsay Thivierge – Vermont Police Academy

Jacob Humbert – Assistant Attorney General

**Call to order:**

Meenan called the meeting to order at 9:05 AM

**Motion to Approve the Minutes:**

Burdyshaw moved to approve the minutes. Meenan seconded. The motion passed unanimously.

**Final review and possible vote on whether to recommend the Council adopt the final draft update to rules:**

The Committee decided to make the terms in Rule 1(b) the same as those in the APA, but to include Memorandums of Agreement because it is included in existing Rule 20.

The Committee decided to change “policies” to “procedures” in proposed Rule 3 to be consistent with the APA. It was also decided to limit the information provided to trainees to only the information pertinent to the training program being attended.

Regarding proposed Rule 11(d) (existing Rule 15(d)), Humbert confirmed 20 V.S.A. § 2358(f)(1) requires the actual fees to be set forth in statute. The Committee decided to eliminate the mandatory effective date in the rule.

The Committee decided to delete proposed Rule 11(f) (existing Rule 15(f)) over concerns the referenced revolving fund no longer exists.

The Committee decided to replace “each instructor” with the “Executive Director” in proposed Rule 12(a)(i) (existing Rule 10(1)).

The Committee decided to review a final draft of the updated rules at its next meeting before voting on whether to recommend the Council approve them.

**Next meeting:**

April 14, 2022 at 9 a.m.

**Potential Future Agenda Items:**

Review and vote on whether to recommend the Council adopt the final draft update to rules.

**Motion to Adjourn:**

Sorrell moved to adjourn the meeting. Searles seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:52 AM.