**Remote Meeting Location:** Microsoft Teams.

**Physical Meeting Location:** Vermont Department of State’s Attorneys and Sheriff’s, 110 State Street, 2nd Floor, Montpelier, VT 05633-6401.

**Agenda:**

1. Call to order.
2. Approval of the Minutes from the Committee’s August 24, 2022 meeting.
3. Discussion with Lauren Hibbert from the Secretary of State’s Office re recommendation that the Secretary of State’s Office is the appropriate department or agency to manage and administer the database.
4. Discussion of decision points in Act 161 (2022) Sec. 2(c):
	1. The appropriate department or agency to manage abd administer the database;
	2. The type and scope of information maintained in the database;
	3. Any gatekeeping functions used to review information before it is entered into the database;
	4. Any due process procedures to dispute information entered into the database;
	5. How to securely maintain the database;
	6. The appropriate access to the database;
	7. The confidentiality of the information maintained in, or accessed from, the database; and
	8. The resources necessary to effectively administer and maintain the database.
5. Opportunity for Public Comment.
6. Set agenda for next meeting(s).
7. Motion to Adjourn.

**Next Meeting Date(s):** October 19, 2022 (2 p.m. to 3 p.m.); and November 17, 2022 (1 p.m. to 2 p.m.).