



Vermont Criminal Justice Council

RULES COMMITTEE: Minutes

March 2, 2023

March 2, 2023
9:00 AM
Teams Meeting

Members in Attendance:

Cassandra Burdyslaw
Christopher Louras
Brian Searles
Bill Sorrell

Members Absent:

Sheriff Mark Anderson

Other Attendees:

Christopher Brickell – Deputy Executive Director Vermont Police Academy

Call to order:

Burdyslaw called the meeting to order at 9:01 AM

Motion to Approve the Minutes from the February 20, 2023 Committee Meeting:

Sorrell moved to approve the minutes. Louras seconded. The minutes were approved.

Discussion of current draft of rules:

Discussion of Grammatical Edits

Burdyslaw proposed the following grammatical edits:

- a. Proposed Rule 3 – change “DISTRIBUTIONS” TO “DISTRIBUTION”
- b. Proposed Rule 4 – decide to use Council member, council member or member of the Council
- c. Proposed Rule 6 c – change “therefore” to “thereof”
- d. Proposed Rule 14 ci – change “physicians report” to “report from a licensed physician, physician’s assistant, APRN or RN”
- e. Proposed Rule 14ci – change “his/her” to “the candidate’s”
- f. Proposed Rule 15a – change “less” to “fewer”
- g. Proposed Rule 23 – change “the requester's showing that s/he has the ability...” to “the requester showing the ability...”

The members in attendance agreed to include the grammatical edits. Burdyslaw will change the language in the proposed rules.



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Discussion of Rules 20 and 21 – remove headings until Council decides content?

Burdyshaw asked if the headings for these rules should be removed until the VCJC supplies the content for the rules. Sorrell stated that the proposed rules should include the titles and that the body of each of the two rules could state that the substance will be determined. The members in attendance discussed the wording for the proposed rules and agreed that they should state that the substance is to be determined pending curriculum revision. Burdyshaw will add the language in the proposed rules.

Discussion of Rule 4h

Louras suggested that the rule could be clearer about who will preside over a meeting in the absence of the Chair. Burdyshaw will update the language from “a Vice-Chair” to “one of the Vice-Chairs” in the proposed rules.

Sorrell suggested that the Committee provide a narrative explanatory document of the proposed rule changes to the full Council. Burdyshaw will create a first draft and share it with the Committee before the next meeting.

Next meeting:

March 15, 2023

Potential Future Agenda Items:

To be determined

Motion to Adjourn:

Sorrell moved to adjourn the meeting. Louras seconded the motion. The motion passed unanimously. The meeting adjourned at 9:28 AM.