

**Vermont Criminal Justice Council**  
**Working Group for Act 56 review (per H.476)**  
**Location: via Microsoft Teams**  
**October 4, 2023**

**Members:**

1. Christopher Louras, Chair
2. Sheriff Mark Anderson
3. Chris Brickell
4. Chief Jennifer Frank
5. Kim McManus
6. Mike O'Neil
7. Trevor Whipple
8. Lt. Col. James Whitcomb - Proxy for DPS Commissioner
9. Tucker Jones
10. Erin Jacobsen
11. Michael Major

**Others:**

1. Chief James Pontbriand
  2. Kevin Rushing, OPR
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1. Motion to approve 9/20/23 minutes by O'Neil, seconded by Whipple. Passed unanimously. 7-0-1 (Jacobsen abstained; Major arrived after vote)
  2. Code of Conduct discussion. McManus shared intent of wanting this to be VCJC Code of Conduct. Group's general direction is to recommend modifying language of Category B statute to move away from an agency's policy and toward Council policies/conduct pending discussion with respective constituents. Discussion about ensuring all Legislative areas are addressed in Code of Conduct. Did a walk through/line-by-line, sections 1 – 4. Did quick comments due to lack of time for the remaining.
  3. Motion to adjourn by Anderson. Second by Louras. Passed unanimously.

Minutes record by: M. Anderson