



Vermont Criminal Justice Council Act 56 Checklist

Please use this checklist to guide you in the process of submitting a complete report for an Act 56 allegation to the Vermont Police Academy.

Investigatory items to include when submitting an Act 56 Report:

- Act 56 Submission of Completed Investigatory Form (Printed or Digital)
Completed: Y N N/A
- Complete a valid Internal Investigation to include a conclusion
Completed: Y N N/A
- Any employment change in status
Completed: Y N N/A
- Policies that were in effect at the time of the allegation
Completed: Y N N/A
- Camera footage to include: cruiser, body-worn, audio/watchguard
Completed: Y N N/A
- Charging documents (if applicable)
Completed: Y N N/A
- Any additional report to include: criminal, AG, DHR reports
Completed: Y N N/A
- All written and audio/video-recorded witness statements
Completed: Y N N/A

To submit items via e-mail please send to:

Christopher Brickell, Deputy Director: christopher.brickell@vermont.gov

To submit items via postal mail please send to:

*Vermont Police Academy
Attn: Christopher Brickell
317 Academy Rd.
Pittsford, VT 05763*