

VERMONT CRIMINAL JUSTICE TRAINING COUNCIL
October 23, 2018
PITTSFORD, VERMONT
9:00 AM

Members in Attendance

Chief Christopher Brickell, Chair, Vermont Association of Chiefs of Police
Heather Simons, Vice Chair, Proxy for Commissioner Lisa Menard, Vermont Department of Corrections
Sheriff Stephen Benard, Vermont Sheriff's Association
Gary Moore, Public Seat
Col. Jason Batchelder, Proxy for Commissioner Louis Porter, Vermont Dept of
Fish & Wildlife
Sergeant Timothy Gould, Vermont Trooper's Association
Michael Major, Vermont Police Association
Major Ingrid Jonas, Vermont State Police
David Scherr, Proxy for Attorney General TJ Donovan, Vermont Attorney General's Office
Silas Loomis, Vermont Constables Association
Colonel William Elovirta, Proxy for Interim Commissioner Wanda Minoli, Vermont Dept of Motor Vehicles

Other Attendance

Executive Director Richard Gauthier, Vermont Criminal Justice Training Council
Jacob Humbert, Attorney General's Office
Gwyn Zakov, Vermont Leagues of Cities and Towns
Lt. James Whitcomb, Vermont State Police
Lt. Steven Coote, Vermont State Police
Gail Williams, Vermont Police Academy
Cynthia Taylor-Patch, Vermont Police Academy

Chief Brickell: Called the meeting to order at 9:03.

Approval of Prior Minutes: Motion to accept prior minutes from September 11th and October 12th meetings made by Michael Major, second by Constable Loomis. No discussion, motion passed.

Additions or Deletions to Agenda: Executive session needs to be added under the Executive Director's report. Addition of fee schedule and setting up 2019 meeting dates also need to be added.

Executive Director's Report:

- Level II-E Ratification: Director Gauthier went over the letters and back up paperwork he had received for the two Level II-E applicants, Steven Tiersch and Jason Ziter. There was much debate if it should be time for the Council to revisit the requirements for Level II-E or stop the Level II-E process as it exists. There were concerns, comments, and questions discussed about the existing process.
 - Mike Major made a motion to postpone the decision until the next meeting to give the agency head and officer a chance to come to the meeting and elaborate on the type of training experience the officer has had, second by Sheriff Benard.
 - Mike Major made a motion to eliminate the process of officers applying for Level II-E on January 1, 2019, second by Gary Moore.

- Amendment to the motion was made by Mike Major to revisit Level II-E certification at the first meeting in 2019, to give time to notify the Chief's and Sheriff's of the intent to eliminate the Level II-E process and get their feedback, second by Sheriff Benard. No further discussion, motion passed.
- Burlington PD complaint: Executive Director Gauthier talked about his responding letter to the complaint. Per the special meeting on Oct 12th, the Chair was tasked with contacting DPS Commissioner to request DPS investigate the Use of Force Hitchhiker scenario. DPS declined. Motion was made by Heather Simons to go into Executive Session to discuss potential contract issues of assessment, second by Major Jonas, all in favor.

Executive session 10:36-11:20

- Heather Simons made a motion for Executive Director Gauthier to pursue the sole source contract process to address the complaint from Burlington PD, second by Gary Moore. All in favor, motion passed.
- Heather Simons made a motion for Executive Director Gauthier to continue with the simplified bid process to address the Use of Force training, second by Sheriff Benard. All in favor, motion passed.
- Fees schedule: analyzing the fees has not been completed, setting fees schedule has been postponed.
- Meeting dates for 2019: February 19th and April 16th dates have been set. Future dates will be set at a later time.

Break for lunch 11:33 – 12:00

- Heather Simons talked about the need to set up a strategic development and training for the Council Members. The strategic development and training would give members a chance for longer and more in-depth discussions on overlapping projects, the complaint from Burlington PD, what the core mission and responsibilities of the Council are, and work on the Strategic Plan. Heather feels that two days would be enough for this first step. Col. Elovirta offered to check on a facilitator and suggest using VCCT as a location for the retreat. David Scherr offered to check on the availability of space at the AG's office also.

Motion to adjourn was made by Constable Loomis, second by Sheriff Benard. Meeting adjourned 12:30.