April 11th, 2024

1:00 PM

Teams Meeting

Members in Attendance:

Heather Holter- Vermont Council on Domestic Violence

Carolyn Hanson- Attorney General’s Office

Jodie Bacon- Vermont Center for Crime Victims Services

Cassandra Burdyshaw- Human Rights Commission

Doug Norton- Lt. VSP

Sarah Robinson- Vermont Network Against Domestic and Sexual Violence

Other Attendees:

Jennifer Firpo – Vermont Police Academy

Christopher Brickell- Vermont Police Academy

Members not in attendance:

Kathryn Brayton – Victim Services Director

Sheriff Jennifer Harlow-Orleans County

**Call to Order:** Jennifer Firpo

**Additions/Deletions to Agenda:** After a request from Deputy Director Brickell Cassandra Burdyshaw moved to amend the agenda to remove the approval of minutes from the March 7th meeting as there was no quorum. Sarah Robinson seconded the motion. Motion carried.

**Approval of minutes:**

N/A

**Model Policy Training:**

TC Firpo reports that out of 5 scheduled sessions 15 people attended the training. More sessions will be scheduled. Members requested that the training be sent to them to review. TC Firpo will arrange this.

**Selection of Assistant Chair:**

Sarah Robinson nominated Carolyn Hanson as Assistant Chair, Heather Holter seconded. Motion carried.

**Discussion on regularly scheduled meeting day/time, alternates:**

TC Firpo notes that this meeting has been scheduled at the current date and time for over three years and Sheriff Harlow put forth meeting on the second or third Monday of the month, 10:00-noon. Carolyn Hansons suggests that unless someone has a specific conflict with the current day that it stays the same but reduce the time from two hours to one. After discussion the committee wished to leave the scheduled meeting date the same with committee members emailing TC Firpo with their preference between meeting from 1:00-2:00 or 2:00-3:00. TC Firpo also requested that committee members email her with the name of the person from their agency who will attend meetings when they are unable to do so. Members were also asked to let TC Firpo know at least 24 hours in advance if they are unable to attend or send an alternate.

**Public Comment:**

Deputy Director Brickell brought up the upcoming meeting on April 29th with the contractor to verify that the meeting had been set and people are ready to attend. Committee members requested additional information regarding the training plan. TC Firpo will consult with the contractor and committee members who are presenting to gather information in anticipation of the April 29 meeting.

**New Business: None**

**Meeting adjourned:**

Doug Norton motioned to adjourn, Heather Holter seconded, motion carried.