



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Oct. 17, 2024

Meeting Date & Time: Thursday Oct. 7, 2024 10:00 AM – 12:00 PM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Trevor Whipple, Jennifer Frank, Karen Tronsgard-Scott, Karim Chapman, Shawn Pratt

Voting Members Absent: None

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: Meeting called to order at 10:04 AM by Trevor Whipple.

Addition / Deletions to Agenda: None

Meeting Minutes: Meeting minutes of **10/03/24**: Motion to approve by Jenn Frank, 2nd by Karen Tronsgard-Scott, members Whipple, Tronsgard-Scott, Frank, and Pratt in favor. Minutes approved.

Executive Session: 10:06 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage). Motion made by Jenn Frank to include staff Kim McManus and Christopher Brickell. Second by Karen Tronsgard-Scott, all in favor.

Executive Session: 10:06 AM – 11:36 AM

Public Session: 11:36 AM

- Karim Chapman did not return to public session for voting.

20242T7X: Motion by Trevor Whipple of a Category B1 Finding, second by Shawn Pratt, members Whipple, Tronsgard-Scott, Pratt in favor. Member Frank did not participate in deliberation or voting of case due to a conflict.

20244M2R: Case being returned to the agency head for additional questions and response to sub-committee.

20246H1W: Motion by Trevor Whipple of a Category B1 Finding, second by Karen Tronsgard-Scott. Members Whipple, Tronsgard-Scott, Pratt, and Frank in favor.

Public Comment: No members of the public attended.

Public Discussion: No additional discussion



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Motion to Adjourn: Motion to adjourn by Shawn Pratt, second by Karen Tronsgard-Scott. Meeting adjourned at 11:40 AM