



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Feb. 1, 2024

Meeting Date & Time: Thursday Feb. 1, 2024 10:00 AM – 12:00 PM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Trevor Whipple, Shawn Pratt, Karim Chapman, Jennifer Frank

Voting Members Absent: Karen Tronsgard-Scott

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: Meeting called to order at 10:00 AM by Trevor Whipple, quorum reached at 10:20

Addition / Deletions to Agenda: No additions or deletions to the agenda

Meeting Minutes: Meeting minutes for Jan. 18, 2024 reviewed. Motion by Karim Chapman to approve, second by Shawn Pratt. All in favor (Whipple, Chapman, Pratt)

Executive Session: 10:25 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Karim Chapman to include staff Kim McManus and Christopher Brickell. Second by Shawn Pratt, all in favor. Jennifer Frank joined executive session at 10:42.

Executive Session: 10:25 AM – 11:11 AM

Public Session: 11:11 AM (Members Whipple, Frank, Chapman and Pratt re-entered public session)

2020PFY: Motion by Trevor Whipple of a No Finding, second by Shawn Pratt. Voting members Whipple, Pratt, Chapman in favor.

2020WS5: Case is being sent back to the agency for further information.

20203IY: Motion by Trevor Whipple of a finding of a category B1, second by Jennifer Frank. Voting members Whipple, Frank, Pratt, Chapman in favor

Public Comment: No members of the public attended.

Public Discussion: Subcommittee member Pratt made committee members aware of a press release involving Burlington PD. Members were aware and reminded not to review or discuss any content of the issue in the event information is forwarded to the subcommittee.

Discussion was raised to keep aware of any potential testimony related to work that had been completed by the Act 56 workgroup of the Council.



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Feb. 1, 2024

Motion to Adjourn: Motion made by Shawn Pratt, second by Karim Chapman, all in favor.

Meeting ended at 11:18 PM