



## **VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Mar. 21, 2024**

**Meeting Date & Time:** Thursday Mar. 21, 2024 10:00 AM – 12:00 PM

**Meeting Location:** This meeting was via Microsoft Teams

**Voting Members Present:** Trevor Whipple, Shawn Pratt, Karim Chapman, Jennifer Frank, Karen Tronsgard-Scott

**Voting Members Absent:** None

**Others in attendance:** Kim McManus, Christopher Brickell

**Note:** Meeting started in Public Session, no members of the public present

**Call to Order:** Meeting called to order at 10:18 AM by Trevor Whipple.

**Addition / Deletions to Agenda:** No additions or deletions to the agenda

**Meeting Minutes:** Meeting minutes for March 14, 2024 reviewed. Motion by Karen Tronsgard-Scott to approve, second by Karim Chapman. Minutes approved unanimously.

**Executive Session:** 10:20 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Karen Tronsgard-Scott to include staff Kim McManus and Christopher Brickell. Second by Shawn Pratt, all in favor.

**Executive Session:** 10:20 AM – 11:34 AM.

**Public Session:** 11:34 AM (Members Whipple, Frank, Chapman and Tronsgard-Scott re-entered public session) Pratt did not return to public session.

**2020FJG:** Motion by Trevor Whipple of a No Finding, second by Jennifer Frank. All members present in favor.

**2020UQA:** No action – case sent back for further information

**2020LYC:** Motion by Trevor Whipple of a Category B1 finding, second by Jennifer Frank. All members present in favor.

**2020682:** Motion by Trevor Whipple of a No Finding, second by Jennifer Frank. All members present in favor.

**2020H14:** No Action – sent back for additional information.



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**Public Comment:** No members of the public attended.

**Public Discussion:** Reminder to members that the next meeting of April 4<sup>th</sup> is schedule for 08:30 AM and will have an officer present with legal counsel.

**Motion to Adjourn:** Motion made by Karen Tronsgard-Scott, second by Karim Chapman, all members present in favor.

Meeting ended at 11:38 AM