



## **VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for April 4, 2024**

**Meeting Date & Time:** Thursday April 4, 2024 08:30 AM – 10:00 AM

**Meeting Location:** This meeting was via Microsoft Teams

**Voting Members Present:** Trevor Whipple, Jennifer Frank, Karen Tronsgard-Scott

**Voting Members Absent:** Shawn Pratt, Karim Chapman

**Others in attendance:** Kim McManus, Christopher Brickell

**Note:** Meeting started in Public Session, no members of the public present

**Call to Order:** Meeting called to order at 08:30 AM by Trevor Whipple.

**Addition / Deletions to Agenda:** Addition of a discussion of a recently reviewed incident reported in the media, to discuss in executive session.

**Meeting Minutes:** Meeting minutes for March 21, 2024 reviewed. Motion by Karen Tronsgard-Scott to approve, second by Jennifer Frank. Minutes approved unanimously.

**Member Present:** Karim Chapman joined the meeting at the beginning of executive session and remained until adjournment.

**Executive Session:** 08:35 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Karen Tronsgard-Scott to include staff Kim McManus and Christopher Brickell. Second by Jennifer Frank, all in favor.

**Executive Session:** 08:36 AM – 09:20 AM.

**Public Session:** 09:20 AM (Members Whipple, Frank, Chapman and Tronsgard-Scott re-entered public session).

**2020S53:** Motion by Trevor Whipple of a finding of a category B2 finding, with a request for legal counsel to draft a stipulated agreement resulting in permanent decertification if possible, and if not, to draft a Notice for Hearing before the Council.

**202083G:** Trevor Whipple stated the case was scheduled for review of a prior B1 finding, with the subject officer and legal counsel. The request for review was withdrawn by legal counsel with an acceptance of the B1 finding.

**Public Comment:** No members of the public attended.



## **VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for April 4, 2024**

**Public Discussion:** The next scheduled meeting is for April 18<sup>th</sup> at 10:00 AM. Chief Frank advised she will not be available for that meeting.

**Motion to Adjourn:** Motion made by Karen Tronsgard-Scott, second by Karim Chapman, all members present in favor.

Meeting ended at 09:27 AM