



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for May 16, 2024

Meeting Date & Time: Thursday May 16, 2024 10:00 AM – 12:00 PM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Trevor Whipple, Jennifer Frank, Karen Tronsgard-Scott, Shawn Pratt

Voting Members Absent: Karim Chapman

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: Meeting called to order at 10:03 AM by Trevor Whipple.

Addition / Deletions to Agenda: None

Meeting Minutes: Meeting minutes of **4/4/24:** Motion to approve by Tronsgard-Scott, 2nd by Frank, all in favor. Minutes of **4/18/24:** Motion to approve by Pratt, 2nd by Tronsgard-Scott, all in favor. Minutes of **5/2/24:** Motion to approve by Frank, 2nd by Pratt, all in favor with abstention by Tronsgard-Scott.

Executive Session: 10:06 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage). Motion made by Tronsgard-Scott to include staff Kim McManus and Christopher Brickell. Second by Frank, all in favor.

Executive Session: 10:06 AM – 11:19 AM.

Public Session: 11:19 AM (Members Whipple, Frank, Tronsgard-Scott, and Pratt).

2020QME: Motion by Trevor Whipple of a No Finding of category B, second by Jennifer Frank. All in favor.

20241T2G: Case being returned for additional information

20242F7B: Motion by Trevor Whipple of a No Finding of category B, second by Karen Tronsgard-Scott. All in favor.

20245X9T: Motion by Trevor Whipple of a finding of a category B1, second by Karen Tronsgard-Scott. All in favor.

Public Comment: No members of the public attended.

Public Discussion: None



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Motion to Adjourn: Motion made by Karen Tronsgard-Scott, second by Shawn Pratt, all members present in favor.

Meeting ended at 11:23 AM