



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for July 20, 2023

Meeting Date & Time: Thursday July 20, 2023 10:00 AM – 12:00 PM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Trevor Whipple, Karen Tronsgard-Scott, Karim Chapman, Jennifer Frank

Voting Members Absent: Shawn Pratt

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: 10:05

Addition / Deletions to Agenda: No additions or deletions

Meeting Minutes: Minutes of July 6, 2023 reviewed. Motion to accept minutes by Karen Tronsgard-Scott, second by Jennifer Frank, all in favor, minutes approved.

Public Session: Case # 2020FGN – Sheriff George Contois: Review of documented training regarding an Order for Suspension of Certification. Motion to accept training as provided by Trevor Whipple. Amendment to motion by Jennifer Frank to accept training documentation as provided with a recommendation to the Executive Director to rescind the Order of Suspension of Certification. Seconded by Karen Tronsgard-Scott. All members present in favor.

Executive Session: 10:13 (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Karen Tronsgard-Scott, second by Karim Chapman to include staff Kim McManus and Christopher Brickell. All voting members present approved.

Executive Session: 10:13 – 11:16

Public Session:

2020Q2C - Motion by Trevor reaffirm a finding of a category B1 violation, second by Karen Tronsgard-Scott. All members present in favor.

2020VVU – Motion by Trevor Whipple of a finding of a category B2 violation, with a Notice of Hearing to go before the Council, and authorization for Counsel to draft a stipulated agreement. Second by Karen Tronsgard-Scott, all members present in favor.



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2020PE1 - Motion by Trevor Whipple of a finding of category A violation, with a Notice of Hearing to go before the Council, and authorization for Counsel to draft a stipulated agreement. Second by Karen Tronsgard-Scott. All members present in favor.

2020UOH – Motion by Trevor Whipple of a finding of a category A violation, with a Notice of Hearing to go before the Council, and authorization for Counsel to draft a stipulated agreement. Second by Karen Tronsgard-Scott. All members present in favor.

202053I – Motion by Trevor Whipple of a finding of a category B1 violation. Second by Karim Chapman, all members present in favor.

Public Comment: No members of the public attended.

General Discussion: No discussion

Motion to Adjourn: Motion made by Karen Tronsgard-Scott, second by Karim Chapman. All in favor.
Meeting ended at 11:26