Minutes:

VCJC Canine Subcommittee

March 4, 2024 (02:30PM – 3:30PM)

Held Virtually by Microsoft Teams

Committee Attendees: Mike Carifio, Rich Slusser, Mark Redmond, Bob Giolioto, Scott Dunlop

Public: Dustin Snyder

VCJC Staff: Kim McManus

Public Attendees:

1. Call to Order: (Canine Chair Dave Dewey) – 5:06pm

2. Additions/Deletions to the Agenda – none

3. Approval of Minutes – February 3, 2024 minutes approved

4. Instructor RFP Update

 Staff attorney provided an update on the Instructor RFP

 Committee appreciated the addition of drug detection school ( 6 weeks);

Noted that LEO was not a requirement in RFP;

Canines enrolled in the school will need to be screened by the trainer;

Send list of applicants to committee once registered;

Not to worry about asst. trainer at this time.

5. Assessment RFP

 Committee felt surprised by the Assessment RFP.

 KTM walked through the purpose of the assessment.

Discussion about the difference between the Instructor RFP and the Assessment RFP

Academy to provide more details about the consultants that will conduct assessment once contract is signed, and that information can be shared publically.

6. Standards Update

Draft revision update provided by KTM

Could we simplify the definition of head Trainer to move the Standards forward as we do not know direction of canine program hires in the near future.

KTM checked in on the bandwidth of the committee as the updated standards require committee to be involved in interviewing handlers, reviewing and discussing instructor applications and reviewing canine waivers.

Requirement to interview handlers should be removed from standards, committee thought it already had, availability to interview handlers should stay but interviews should not be required – conflicts with hiring

7. Training Record Discussion

Maybe quarterly reports via packtrack or cats?

But don’t instructor records get inputted into training summaries?

Rich gave his training record as an example.

KTM to review further what is currently put into each handler’s record vs what is put in instructor records.

8. General discussion

Dustin Snyder requested to join the committee

 Fish and wildlife representation would be good

 Check of the numbers of the committee – new standards committee is 5-7

 Put out an email to the committee where we are at for numbers, new standards for numbers,

Canine patrol recert class – Mark Redmond offered to teach in May or June Monday or Tuesday (need to clear up)

Could canine committee be a working group as opposed to a committee?

One concern by members is unintentionally violating open meeting law.

Further conversation needed.

9. Motion to adjourn made by Rich Slusser, seconded by Mark Redmond. Meeting ended at 3:46pm.