



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes August 23 (10-11:30)

Meeting Date and Time: Monday, August 23, 2021 10:00AM – 11:30AM

Meeting Location: This meeting was via Microsoft Teams.

Voting Members Present: Trevor Whipple, Shawn Pratt, Karim Chapman

Others in Attendance: Jacob Humbert, Lindsay Thivierge, Heather Simons

Call to Order 10:04AM

There were no additions or deletions to the agenda

Approval of Meeting Minutes: *Motion made by Karim Chapman, 2nd by Shawn Pratt—all in favor.*

Executive Session: Review of Pending Unprofessional Conduct Complaints and Investigations (Confidential).
Karim Chapman motion to move to executive session, 2nd Shawn Pratt all in favor.

Vote on Cases from Executive Session *Trevor Whipple, Karim Chapman, Shawn Pratt*

2020NBK—Motion for finding a Category B 1st offense with a letter to be send to the officer and the agency head,
second by Shawn Pratt

Vote: Category B 1st Offense, 3-0 in favor

20209ZU—Delaying case until another meeting date while we await assignment of conflict counsel.

2020QoF—Motion to find that although we appreciate the report the investigation laid out does not meet the
purview of the Professional Regulation Subcommittee. Second by Karim Chapman

Vote: Does not fall under purview, 3-0 in favor

2020IIH—Sending back for further information.

2020AV4—Sending back for additional investigatory files.

No Public Comment

Motion to Adjourn Karim Chapman, 2nd by Shawn Pratt

Vote for adjournment: Unanimous