



## VCJC Professional Regulation Subcommittee Agenda Meeting Minutes August 4, 2022 (10-12:00)

---

Meeting Date and Time: Monday, August 4, 2022 10:00AM – 12:00AM

Meeting Location: This meeting was via Microsoft Teams.

**Voting Members Present:** Trevor Whipple, Shawn Pratt, Jennifer Frank

**Voting Members Not Present:** Karen Tronsgard-Scott, Karim Chapman

**Others in Attendance:** Jacob Humbert, Lindsay Thivierge, Christopher Brickell

**Call to Order** 10:09 AM

**Additions/Deletions to the agenda:** None

**Meeting Minutes:** Minutes from 7/7 and 7/21 move to next meeting due to no quorum.

**Recusal:** The public has shown concern about recusals and why someone has recused themselves from a case—if that information is public why is it not noted in the minutes.

- When someone is recused they do not participate of vote in executive session and we have not reflected that in the public session or minutes in any detail.
- We would like to be more transparent to the public on how the subcommittee works.
- Cases we are planning to review in executive session members would state they wanted to recuse themselves prior to entering executive session.
- This information should be documented consistently in our minutes.
- As of July 1 in VT we now have in a [State Code of Ethics](#)—Touches on conflict of interest, provides prohibitions, and there is now a training requirement for public servants which could include VCJC members. ([See Act Summary](#)).
- We cannot say anything in public session that would connect the recusal to the case due to confidentiality by law.
- Motion to adopt a policy by which professional regulations sub committee members should recuse themselves from committee deliberations or votes on matters relating to any organization, entity, individual or officer where their impartiality in the deliberation or vote might be reasonably questioned and that their recusal should be generically documented in public session. made by Jennifer Frank, 2nd by Shawn Pratt, all in favor.

**Executive Session:** (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge finding) made by Jennifer Frank (to include Jacob Humbert, Chris Brickell, Lindsay Thivierge, and Heather Simons); second from Shawn Pratt. No further discussion. Executive session approved.

**Public Session:**

The intention was to review case 20202KU but identified the need to seek alternate legal counsel. We will review this case as soon as possible in the future.

**Public Comment:** No public in the meeting.

**Motion to Adjourn:** Motion to adjourn made by Shawn Pratt, second by Jennifer Frank, all in favor  
Meeting adjourned.