



Statement of Completion of Background Investigation & Liability Waiver

Submit this form any time beginning August 5th, 2024 but no later than December 6th, 2024 at noon for admission to the 119th Basic Training Class pending packet audit and successful completion of the Entrance Fitness Exam and attendance of orientation. **Only completed packets to include this form will reserve a seat for the 119th.**

PLEASE PRINT CLEARLY AND READ ALL INSTRUCTIONS

EMPLOYING AGENCY:	DOB:
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NAME:

(LAST)

(FIRST)

(MI)

TO BE READ AND SIGNED BY EMPLOYING AGENCY HEAD:

The applicant has successfully passed a thorough, comprehensive background and character check, which includes FBI fingerprint submission and polygraph exam. The polygraph and fingerprints must have been administered on behalf of the hiring agency or another Vermont police Agency within two years of entry into Basic training. **If applicant is Level II Certified please read the following VCJC policy: [Polygraph Policy Information](#)**

Date of Fingerprinting: _____

Date of Polygraph: _____

I have attached a complete VCJC Medical Examination form, completed no more than 12 months prior to entry into Basic training by a licensed physician or APRN (Advanced Practice Registered Nurse).

I certify that the applicant named above meets the minimum entry standards for the Vermont Police Academy's Basic Training program for Level-III Law Enforcement Officers in accordance with the Vermont Criminal Justice Council Rule 14. The applicant has been hired on ____/____/____ and will be appointed as a Level-III Law Enforcement Officer upon certification.

ATTEST:

Signature of Agency Head or Designee

Title

Date

Criminal Justice Council

317 Academy Road
Pittsford, VT 05763
Phone: 802 483 6228

