Meeting was held remotely and recorded via Teams. Physical meeting space was available at the Academy. No members of the subcommittee nor members of the public appeared in person.

Subcommittee members present: Chris Brickell, Tucker Jones, Jen Frank, Mike O’Neil, Tiffany NorthReid, and Karen Tronsgard-Scott

Staff present: Kim McManus

Minutes

1. Call to Order: Acting Executive Director called the meeting to order at 1:02pm

2. Additions/Deletions to the Agenda

 Addition added: Introduction of committee members

3. Logistics of reforming the Committee

* + - **Committee Chair and/or Vice Chair**

Trevor Whipple was nominated to serve as Chair, Jen Frank to continue to serve as Vice-Chair. Motion made by Jen Frank; Motion seconded by Karen Tronsgard-Scott. Passes unanimously.

[Jen Frank agreed to assume the role of Chair if Trevor was unable to fulfill the role.]

* + - Standing meetings – dates and times

Discussion tabled to later in the meeting.

4. Editing the Code of Conduct to present a final draft to the Council

 How would the committee like to proceed with this work?

After a brief discussion in which the committee members agreed that most recalled that they felt comfortable with the language of the Code of conduct as completed in the end of December, but that we now need to send the Code out for feedback from LEO and other stakeholders.

Chris and Kim will draft an email to be sent to all law enforcement professionals in the State by next week. This email will review the creation of the Code of Conduct, the draft of the current code of conduct and the legislation about the new code of conduct. This email is to be sent out to educate law enforcement of the creation of the Code and to elicit feedback on the current draft. The email will also provide an invitation to any and all to attend future act 56 subcommittee meetings.

 Discuss timeline for work

The actual code does not need to be finalized before the Rules language is decided on and forwarded to the rules committee. However, we do want to finalize the Code of Conduct and **send to the council for Approval by end of September/beginning of October (or sooner)** so that there is time to properly roll out the Code to LEOs and confirm acceptance/knowledge of the Code before it goes into effect January 1, 2025.

5. Intersection of Act 56 Subcommittee and Rules Committee

What does the Rules committee need from the Act 56 committee so that we can meet the requirements of Act 124 (h.872)

* + 1. Suggested language regarding *the content* of the Code of Conduct
			- Committee members discussed that for section a, we likely already have the language that explains and defines the purpose, and therefore the confines of the content, for the Code of Conduct. Members should review the report and old minutes and/or emails to constitutes that may already have some nice summary language that we can use for the rules regarding content.
			- Important to note that the rules regarding content do not need to spell out the code of content but the rules should outline what should be part of the code and what should not be part of the code.
		2. Suggested language regarding *the implementation* of the Code of Conduct
* A suggestion was made that implementation of the code may align nicely with our already existing rules regarding annual training, and the attestations that occur with that annual training submission.
	+ 1. Suggested language regarding *future modification* by the Council of the Code of Conduct
* A suggestion was made that for future modifications we may wish to consider that a modification to the Code requires a super majority rather than a majority Council vote. We may also wish to consider whether there is a minimum time required between modifications such as “the Code is reviewed every X years, and modifications to the Code can only be considered during that review period.”

How would the subcommittee like to proceed with this work?

Weekly meetings for the next three to four weeks to work on language to forward to Rules committee.

 Doodle poll to go out this afternoon to lock in a weekly meeting time.

Discuss timeline for work

The rules need to be approved by the Council by or before the first week of September. Rules committee is ready and waiting so as soon as this committee has language, we can start forwarding it to Rules committee.

7. Public Comment

 No public comment

8. Motion to Adjourn