



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Dec. 21, 2023

Meeting Date & Time: Thursday Dec. 21, 2023 10:00 AM – 12:00 PM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Trevor Whipple, Karen Tronsgard-Scott, Shawn Pratt, Karim Chapman, Jennifer Frank

Voting Members Absent: None

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: Meeting called to order at 10:01 AM by Trevor Whipple

Addition / Deletions to Agenda: Motion by Trevor Whipple to add case # 2020TAM for review with Counsel McManus. Second by Tronsgard-Scott. All in favor.

Meeting Minutes: Minutes of Dec 7, 2023 were not reviewed.

Executive Session: 10:05 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Jennifer Frank, second by Karen Tronsgard-Scott to include staff Kim McManus and Christopher Brickell. All in favor.

Executive Session: 10:06 AM – 11:45 AM

Public Session: 11:45 AM (Members Whipple, Frank, and Tronsgard-Scott re-entered public session)

2020YXP Case reviewed with subject officer and legal Counsel. Motion by Trevor Whipple to reaffirm a finding of Category B1, second by Karen Tronsgard-Scott. All voting members in favor.

2020TAM Discussed case facts with Counsel. Clarification received.

2020NTU Motion by Trevor Whipple of No Finding of a Category B1 offense, second by Karen Tronsgard-Scott. All voting members in favor.

2020DW2 Motion by Trevor Whipple of No Finding, second by Karen Tronsgard-Scott. All voting members in favor.



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Public Comment: No members of the public attended.

Public Discussion: Discussion that ongoing meeting scheduled dates will continue as scheduled.

Motion to Adjourn: Motion made by Karen Tronsgard-Scott, second by Jennifer Frank, all in favor.

Meeting ended at 11:50 AM