



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Aug 17, 2023

Meeting Date & Time: Thursday Aug 17, 2023 10:00 AM– 12:00 PM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Karen Tronsgard-Scott, Jennifer Frank, Shawn Pratt

Voting Members Absent: Karim Chapman, Trevor Whipple

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: A quorum was met at 10:06 AM. Meeting called to order at 10:06 AM by Karen Tronsgard-Scott

Addition / Deletions to Agenda: No additions or deletions

Meeting Minutes: Minutes of Aug. 3rd were not reviewed as members present for the meeting were not available to vote.

Executive Session: 10:10 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Jennifer Frank, second by Shawn Pratt to include staff Kim McManus and Christopher Brickell. All voting members present approved.

Executive Session: 10:10 AM – 10:50 AM

Public Session: 10:50AM

2020P45- Motion by Karen Tronsgard-Scott of a finding of no violation, seconded by Jennifer Frank. All members present in favor.

2020SWT – No motion for a vote, case to be sent back for additional information.

2020FYD - Motion by Karen Tronsgard-Scott of a finding of no violation. Second by Shawn Pratt. All members present in favor.

2020LZ9 – Motion by Karen Tronsgard-Scott of a finding of no violation. Second by Shawn Pratt. All voting members present in favor.

2020AV4 – Motion by Karen Tronsgard-Scott of a finding of no violation. Second by Shawn Pratt. All voting members present in favor.



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Discussion of amendment to Act 56 reporting form. Discussion ensued about the addition of an additional page that would provide the officer's home address, e-mail and contact information. This information is needed by the PRS to contact officers who are no longer employed. Ongoing discussion of this form is also taking place in the Act 56 workgroup of the Council. Members present were in favor of the change. A draft form has already been submitted to VCJC staff for consideration.

Public Comment: No members of the public attended.

Motion to Adjourn: Motion made by Shawn Pratt, second by Jennifer Frank. All in favor. Meeting ended at 10:56 AM