



VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Aug 3, 2023

Meeting Date & Time: Thursday Aug 3, 2023 08:30 AM– 10:00 AM

Meeting Location: This meeting was via Microsoft Teams

Voting Members Present: Trevor Whipple, Jennifer Frank, Shawn Pratt

Voting Members Absent: Karim Chapman, Karen Tronsgard-Scott

Others in attendance: Kim McManus, Christopher Brickell

Note: Meeting started in Public Session, no members of the public present

Call to Order: A quorum was not met at 8:30 AM. Members were able to meet quorum by 09:00 AM. Meeting called to order at 9:01 AM by Chair Trevor Whipple

Addition / Deletions to Agenda: No additions or deletions

Meeting Minutes: Minutes of July 20 were not reviewed as members present for the meeting were not available to vote.

Executive Session: 09:03 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Jennifer Frank, second by Shawn Pratt to include staff Kim McManus and Christopher Brickell. All voting members present approved.

Executive Session: 9:03 AM – 09:35 AM

Public Session: 09:36 AM

202014E - Officer and Attorney were present to meet with subcommittee at 08:45 AM but quorum was unable to be met. Case was rescheduled with both Officer and Attorney for review on Sept. 7, 2023 at 10:00 AM

2020AOR – Motion by Trevor Whipple of a finding of a category B1 violation, second by Jennifer Frank, all members present in favor. Letter to be sent to officer, initial agency, and copy sent to current agency.

2020JFR - Motion by Trevor Whipple of a finding of no violation, with a notice to include recommendations for additional training. Second by Jennifer Frank. All members present in favor.



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Public Comment: No members of the public attended.

General Discussion: Discussion of general issues for clarification between this group, and the Act 56 workgroup if the Council

Motion to Adjourn: Motion made by Shawn Pratt, second by Jennifer Frank. All in favor. Meeting ended at 9:49 AM