



## **VCJC Professional Regulation Subcommittee Agenda Meeting Minutes for Sep. 21, 2023**

**Meeting Date & Time:** Thursday Sep 21, 2023 10:00 AM– 12:00 PM

**Meeting Location:** This meeting was via Microsoft Teams

**Voting Members Present:** Trevor Whipple, Karen Tronsgard-Scott, Shawn Pratt, Karim Chapman

**Voting Members Absent:** Jennifer Frank

**Others in attendance:** Kim McManus, Christopher Brickell

**Note:** Meeting started in Public Session, no members of the public present

**Call to Order:** Meeting called to order at 10:02 AM by Trevor Whipple

**Addition / Deletions to Agenda:** No additions or deletions

**Meeting Minutes:** Minutes of Aug. 17<sup>th</sup> were not approved due to lack of voting members present. Meeting minutes of Sep. 7<sup>th</sup> were reviewed. Motion by Karen Tronsgard-Scott to approve the minutes seconded by Karim Chapman, all in favor.

**Executive Session:** 10:04 AM (re: confidential Act 56 complaints and investigations, and to seek legal advice, with premature public knowledge would put the subject officer at a substantial disadvantage) Motion made by Karen Tronsgard-Scott, second by Shawn Pratt to include staff Kim McManus and Christopher Brickell. Motion included that Chair Trevor Whipple is recusing himself from case # 202051M due to a conflict or perceived conflict of interest.

**Executive Session:** 10:04 AM – 11:48 AM

**PRS:** Chair Trevor Whipple joined executive session at 10:39 AM

**Public Session:** 11:48AM

**202051M** Committee reviewed and took no action at this time.

**2020KCY** – Motion by Trevor Whipple of a finding of a B1 violation, second by Karen Tronsgard-Scott, all in favor.

**2020010** - Motion by Trevor Whipple of a finding of a B1 violation, second by Karim Chapman, all in favor.

**20205AV** – Motion by Trevor Whipple of a finding of a B1 violation, second by Shawn Pratt, all in favor.

**2020HJE** – Motion by Trevor Whipple of a finding of a B1 violation, second by Karen Tronsgard-Scott, all in favor.



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**Public Comment:** No members of the public attended.

**Motion to Adjourn:** Motion made by Karen Tronsgard-Scott, second by Karim Chapman, all in favor.

Meeting ended at 11:55 AM