Meeting Date and Time: August 20, 2024 (11:30am – 12:30pm)

Meeting Physical Location: 317 Academy Rd. Pittsford, VT 05763

Meeting Remote Location: Teams Meeting Information below

Minutes:

Meeting was held via Teams Meeting. Physical space was provided at the Vermont police Academy. No members of the committee or public attended in person. The meeting was recorded.

Members present: Trevor Whipple, Mark Anderson, Jennifer Frank, Tucker Jones, Mike O’Neil, , Christopher Brickell, Karen Tronsgard-Scott, Tiffany NorthReid, Tom Chenette

Staff: Kim McManus

Public: Anonymous member of the public present for approximately 27 minutes

1. Call to Order: Chair Whipple called the meeting to order at approximately 11:34am.

2. Additions/Deletions to the Agenda

 No changes made

3. Approval of August 13, 2024 meeting minutes

 Approval of the minutes moved by T. Jones, seconded by M. O’Neil, all agreed.

4. Q&A session scheduled for law enforcement

 No attendees for the Q&A session

Conversation among committee members about creating another opportunity to capture feedback from law enforcement.

Anderson and Frank offer to host an informational session for law enforcement officers. Request made that committee members who represent leo push the informational session invite out.

5. Rules Language – editing continued by committee

Version 4.0:

* + - cleaned up some of the process language for modification;
		- kept PRS review to annual, discussion emphasized that the language of the review does not limit the PRS, the PRS can respond if an issue is raised outside of when it would conduct its annual review;
		- version 3.0 reformatted for readability by Chief Frank

Version 4.0 of proposed Rules moved for approval by Chief Frank, seconded by Sheriff Anderson, unanimous among all members present.

Act 56 Subcommittee’s proposed language for Code of Conduct rules to be forwarded to Rules Subcommittee.

6. Who else should we share draft Code with to elicit feedback?

Committee discussed making sure that outreach was equitable, and that the Council was formed to supply the representation of stakeholders that we need to hear from both law enforcement and non-law enforcement – that we should utilize the Council for feedback.

Plan of action decided by the committee for staff attorney to send an email to Council members requesting that Council members seek feedback from their agency and/or represented constituents (in their role as a VCJC Council member) on the draft Code of Conduct language. Email to include an invitation to the informational meeting hosted by Frank/Anderson discussed above and include the draft rules language for the Code.

 Feedback window open until September 20th. This subcommittee will reconvene the week of September 24th to digest feedback and discuss possible edits to the draft code of conduct based on that feedback.

The goal of the group is to present the finalized Code of Conduct to the Council at the October 02, 2024 meeting, if possible.

5. Public Comment

 Anonymous member of the public was not present during public comment period.

7. Motion to Adjourn – Motion to adjourn moved by Anderson, seconded by O’Neil, unanimously approved by members present. Meeting ended at approximately 12:50pm.